DEPARTMENT of LOUISIANA AMERICAN LEGION

MID-WINTER CONFERENCE HOUSING FORM

January 15-17, 2021 (RESERVATION DEADLINE – DECEMBER 14th, 2020)

MAIL ALL HOUSING FORMS TO:
Dept. of La. American Legion
P.O. Box 3749
Baton Rouge, Louisiana  70821

ROOMS ARE ASSIGNED BY DATE/ORDER RECEIVED

GENERAL HOUSING/ROOM RESERVATION

NOTES:

1. PAYMENT BY CREDIT CARD IS PREFERRED. IF NOT USING CREDIT CARD, A SEPARATE CHECK FOR 1st NIGHT ROOM FEES MUST BE ATTACHED TO THIS RESERVATION FORM.
2. ONLY ONE ROOM RESERVED PER FORM.
3. CHECK IN TIME IS 2:00 PM
4. IF GROUND FLOOR IS REQUIRED, YOU MAY BE MOVED TO AN OVERFLOW HOTEL

CONFERENCE HOTEL: BEST WESTERN OF ALEXANDRIA
Room Type: ___2 Queen Beds or ____King $88.00 (plus tax) ____Suite $102.00 (plus tax)
                ____Hospitality Suite $155.00 (plus tax)
Special Requirements: ___Ground Floor _____ Handicapped

OVERFLOW HOTEL ONLY IF BEST WESTERN IS FILLED:
COMFORT INN _____2 Double Beds or _____King $88.00 (plus tax)
QUALITY INN  _____2 Double Beds or _____King $88.00 (plus tax)

NAME ______________________________________ OFFICE/TITLE/COMMISSION ________________________________
Phone Pri________________________/Sec________________________ Email________________________________________________

Street __________________________ City __________ State __________ Zip Code __________

ARRIVAL DATE_____________________ DEPARTURE DATE_______________________
NAME ON CARD: ____________________________________________________________ CARD NO. __________________
EXPIRATION DATE ON CARD: ______________ TYPE OF CARD_________________

NAMES of ALL ROOM OCCUPANTS
________________________________________________________________________________________

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NAME BADGE REGISTRATION

REGISTRATION FEE OF $6.00 PER ATTENDEE MUST ACCOMPANY YOUR HOUSING FORM. REG. FEE MUST BE PAID BY CHECK OR CASH – PAYABLE TO LA DEPT of AMERICAN LEGION

NAME ___________________________________________ POST/UNIT/SQUADRON ____________ Number
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